

Date: Wednesday, December 14, 2005
 Member Present: D. Batsie (Chairman), R. Chase, L. Delano, S. Diaz, P. Farrington, D. Palladino
 Absent: M. Barter, D. Boucher, J. Caron, B. Chamberlin, D. Cornelio, B. Davis, S. Latulippe, R. Petrie, D. Robishaw, D. Russell, S. Stewart-Dore, J. Wellman, B. Zito
 Guests:
 Timekeeper:
 Scribe: D. Corning

Meeting Opened at: 0910

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
1. Introductions	1. No introductions were necessary.	1. No action items necessary.
2. Ratification of Minutes	2. Motion: To accept the October minutes as presented. Delano/Farrington Passed	2. No action items necessary.
3. Staff Report	3. Dwight reviewed pertinent items from the Operations Team and Board meetings, including the following: <ul style="list-style-type: none"> ✓ The Integrated Practical Test (IPE) process has begun and comment received may lead to some future modifications to the process. ✓ Maine EMS is not requesting an extension of the AVOC training deadline, and instructors are being encouraged to provide as many courses as possible during 2006. ✓ Three of the four EMSSTAR workgroups have completed their tasks, with the Regulations & Policy group expecting to complete their work at a meeting tomorrow. ✓ The new electronic run report begins on January 1, 2006 for those services that are ready. 	3. No action items necessary.
4. Old Business	4.	4.
a. ALS Refresher	a. Dan provided the syllabus that Mark King has developed for teaching an ALS Refresher. Following discussion, the committee made the following motion: Motion: Recommended to the MEMS Board that an ALS Refresher Course be approved as long as the course meets the Maine EMS hours requirements and DOT topic requirements. Farrington/Palladino Passed	a. Dwight to forward this recommendation to the MEMS Board

b. PIFT

b. Dan B., explained the process that has taken place so far which included the recommendations that the MDPB put forth and the forming of an Education sub-committee including representation from each region. Not all of the committee members were aware of the sub-committee, who the regionally representatives to the sub-committee were, or exactly where the process has moved to. The sub-committee is currently working on terminal and enabling objectives and nothing has been rolled out yet for review by a larger group. The common questions on length of course, who will be able to teach it, etc, have not been discussed yet. The next meeting of the sub-committee is on January 4, 2006. After that meeting the development of a lesson plan will begin which will include discussions of course length, etc. The goal is to have this project completed and courses starting in the spring. The Education Committee is ultimately responsible to review and approve the product before it is forwarded to the Board. The sub-committee includes Delano, LeBrun, Petrie, Batsie, Zito, Azarra, and Diaz.

b. No action items necessary.

5. New Business:

a. Equipment Approval

5.

a. Dr. Diaz recently reviewed some equipment items for possible use by the Maine EMS system. Some were approved as being similar to currently used equipment and therefore acceptable, and some were rejected. The difficulty is in getting the information out to providers and services and having a single location that people can access for a list of approved equipment. It was suggested that this would be a good addition to the Maine EMS website, and Dwight will refer that recommendation to Jay.

5.

a. **Dwight** to refer recommendation to Jay to add a list of approved equipment to the MEMS website.

b. Maine Cardiovascular Project

b. Danielle Louder gave a brief presentation of the Heartsafe Communities Project. It was reported that Massachusetts has about 50% of their communities as Heartsafe Communities, but the standards in Maine have been set a little higher. Danielle explained that the goal is to have the public recognizing signs and symptoms of a heart attack or stroke, understanding the level of prehospital care they will receive, and calling for help. This committee suggested that a new lower standard for entry level be added to the program.

b. No action items necessary.

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| c. Education Committee Vision | c. Dan proposed developing a vision for the Education Committee, including our strategy and goals for the coming year. The committee is tasked with developing training programs in response to MDPB protocol changes, we are a resource for I/C's and provide leadership and direction for them, and we develop products such as EMS Response to Domestic Violence, Advanced Airway Updates, etc. Dan proposed that we make a list of worthy topical issues to create curricula for and asked that members bring a list to the January meeting of items they would like to propose and work on over the next year. We also need to enhance the support material for the EMT-I course to help better define what to teach, the depth of knowledge necessary, etc. | c. All to bring a list of possible topics for course development to the January meeting. |
| d. IPE Retests | d. The committee briefly discussed that Maine EMS may reconsider allowing retests in the IPE process. Since this committee had originally passed a motion to prohibit retests, the question was raised today to see if we would reconsider that motion based on new discussions. The committee felt that this is an ongoing process that is open to evaluation and change and is therefore willing to reopen discussion on any aspect of the IPE process. | d. No action items necessary. |
| e. I/C Status | e. I/C renewal licenses are being processed, and it still appears that about 50% of our current I/C's may not relicense. | e. No action items necessary. |
| f. EMS Frequency | f. Paul raised the issue that he hears a lot of radio traffic on the EMS Frequency that does not seem to belong there. Since this didn't seem to be an issue for the Education Committee it has been referred to the Operations Team | f. Dwight to refer the EMS radio frequency issue to the Operations Team. |

Meeting adjourned at 11:15.

Next Meeting: January 11, 2006